



## **Assistant Director of Water & Sewer Utilities**

The City of Newark, New Jersey is seeking an Assistant Director of Water & Sewer Utilities. As part of the Executive Team, this role provides strategic leadership in terms of long-range planning and direction for the City's water assets and oversight of the Capital Improvement Program for water and wastewater facilities as well as the water distribution and sewer collection systems. This group includes Utility Engineering, Water Supply, Treatment and Transmission, Storm Water Management, Combined Sewer Overflow Compliance and Water & Sewer Maintenance additionally managing the Automated Meter Reading program implementation and Planning Board site plan review.

### **Duties/Responsibilities:**

The successful candidate will have industry knowledge and the ability to articulate a clear vision for the engineering and systems maintenance divisions. You will be responsible for preparation of the annual capital improvements budget, and will lead the expansion and rehabilitation efforts for improved methods and best practices. This role interacts with Mayor, City Council and the public regarding budget issues and facility/system performance; may serve as media spokesperson as delegated.

### **Minimum Qualifications & Experience:**

- Bachelor's Degree in engineering: civil, construction, or environmental. Other majors such as water resources planning/management or public administration are applicable;
- Minimum 7 years' experience leading operations in a water/sewer utility or related industry such as transportation or construction;
- Must have one or more of the following certifications: Professional Engineer's License (PE); Class IV Wastewater Collections, Class IV Water Treatment Plant Operator, or Class IV Water Distribution;
- Experienced user of computerized maintenance management systems: analysis, reporting, & preventative maintenance along with advanced predictive maintenance tools;
- Ability to assess maintenance and recovery systems in the aftermath of adverse weather or disaster events;
- Excellent interpersonal skills to lead others and be a change-agent;
- Excellent verbal and written communication skills.

To apply, please forward your cover letter and resume to [waterandsewer@ci.newark.nj.us](mailto:waterandsewer@ci.newark.nj.us)