

INTERNSHIP OPPORTUNITY



Communications and Policy Intern Fall 2016

ORGANIZATIONAL OVERVIEW

New Jersey Future

Founded in 1987, New Jersey Future is a nonprofit, nonpartisan organization that promotes sensible growth, redevelopment and infrastructure investments to foster vibrant cities and towns, protect natural lands and waterways, enhance transportation choices, provide access to safe, affordable and aging-friendly neighborhoods and fuel a strong economy. The organization does this through original research, innovative policy development, coalition-building, advocacy, and hands-on technical assistance. The organization is based in downtown Trenton, N.J.

Jersey Water Works

[Jersey Water Works](#) is a collaborative effort of many diverse organizations and individuals who embrace the common purpose of transforming New Jersey's inadequate water infrastructure by investing in sustainable, cost-effective solutions that provide communities with clean water and waterways; healthier, safer neighborhoods; local jobs; flood and climate resilience; and economic growth. Through a collaborative approach Jersey Water Works engages the unique perspective and expertise of its member organizations to solve complex problems. New Jersey Future provides backbone support to Jersey Water Works.

JOB DESCRIPTION

New Jersey Future is looking for an intern to assist with Jersey Water Works communications and policy projects, including the following:

- **Research and Write Blog Posts and Short Reports**

Research and write about policy, news and technologies regarding drinking water, wastewater and stormwater that will be published as a series of short blog posts. Blog posts should be relevant to Jersey Water Works members and provide an engaging perspective on urban water issues in New Jersey. The intern will need to do research through multiple phone interviews and web-based resources. Applicants must be able to take ownership of a project and demonstrate excellent research, interpersonal and written communication skills.

- **Assist with Jersey Water Works' Digital Communications and Coordination**

Help Jersey Water Works find and share relevant resources and content to its supporting members and larger network through its website and/or social media sites. The intern will also assist managing Jersey Water Works contacts through its database. Familiarity with Constant Contact and WordPress is a plus. Applicants should be flexible and demonstrate the ability to take initiative on office tasks.

The intern will have opportunities to join Jersey Water Works meetings and learn from an innovative collaborative approach to solving planning, policy and environmental issues. The successful candidate will have an opportunity to meet, work and participate in various policy discussions with New Jersey Future staff and Jersey Water Works members.

The intern will report to Planning and Policy Associate Max Brekke.

REQUIREMENTS

Internships may be full-time or part-time but applicants should be available at a minimum an average of 8 to 12 hours per week for 10 weeks. The position requires coming to Trenton at least once per week depending upon the project.

COMPENSATION

This position is unpaid but travel expenses up to \$500 will be covered.

Interested candidates should submit a cover letter and résumé to [Max Brekke](mailto:MaxBrekke@njfuture.org) at mbrekke@njfuture.org.